Agenda



## Minutes of the last meeting

## Communicating

This is a team decision. What are your thoughts? Currently, I think the teams (Application) is working, OK?

## Scrum

A discussion about the next phase of work, unfortunately, time is of the essence. The PIR is required by the end of the week, and there are some processes that must happen before submission.

1. Database
2. Deliverables
3. Risks
4. Follow-up register

## Feedback

This is important for the evaluation of the project as a whole and for each other to meet the needs of the module objectives.

## Self-evaluation

Keep notes on what you have done and what went well or not. It is essential to share this with the team.

## Achievements

What is completed, if anything, please be honest. If you need assistance, please ask. We are a team.

## Evaluation

## Next meeting 13th Feb 23 Library Room 5



## I am hoping that I can secure room five for the rest of the project, I can only book two weeks in advance unfortunately.